

## Time Entry - Detailed SIP9 Time & Cost Summary

Appendix C(i)

BJMA117L - B.J. Mailing Services Limited  
From: 04/06/2015 To: 31/05/2016

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
114 : Maintenance of records	0.00	0.00	0.40	0.00	0.40	48.00	120.00
115 : Statutory reporting	0.00	5.00	2.00	0.00	7.00	1,165.00	166.43
116 : Annual and internal reviews	0.00	0.80	2.00	0.00	2.80	388.00	138.57
401 : Administration and planning	1.70	0.00	0.10	4.00	5.80	867.50	149.57
600 : Post appointment tax	0.40	0.80	2.80	0.00	4.00	610.00	152.50
<b>Administration &amp; Planning</b>	<b>2.10</b>	<b>6.60</b>	<b>7.30</b>	<b>4.00</b>	<b>20.00</b>	<b>3,078.50</b>	<b>153.93</b>
501 : Unsecured Creditors	0.00	0.00	0.10	0.00	0.10	12.00	120.00
504 : Statutory Reporting to Creditors	3.80	3.70	2.00	0.00	9.50	2,121.50	223.32
525 : Cashiering - payments	0.00	0.00	0.00	1.10	1.10	88.00	80.00
<b>Creditors</b>	<b>3.80</b>	<b>3.70</b>	<b>2.10</b>	<b>1.10</b>	<b>10.70</b>	<b>2,221.50</b>	<b>207.62</b>
121 : Debt collection	0.00	0.70	0.20	0.00	0.90	153.50	170.56
325 : Cashiering - receipts	0.00	0.50	0.00	0.00	0.50	92.50	185.00
<b>Realisation of Assets</b>	<b>0.00</b>	<b>1.20</b>	<b>0.20</b>	<b>0.00</b>	<b>1.40</b>	<b>246.00</b>	<b>175.71</b>
<b>Total Hours</b>	<b>5.90</b>	<b>11.50</b>	<b>9.60</b>	<b>5.10</b>	<b>32.10</b>	<b>5,546.00</b>	<b>172.77</b>
<b>Total Fees Claimed</b>						<b>37,886.71</b>	