

Time Entry - Cumulative Detailed SIP9 Time & Cost Summary

Appendix B(ii)

BJMA117L - B.J. Mailing Services Limited
To: 03/06/2015

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) | Hours Cum (POST Only) | Time Costs Cum (POST Only) |
|--|--------------|--------------|----------------------------|----------------------------|---------------|------------------|-------------------------|-----------------------|----------------------------|
| 101 : Formalities | 4.90 | 0.50 | 2.60 | 2.40 | 10.40 | 1,954.00 | 187.88 | 10.40 | 1,954.00 |
| 102 : Strategy (incl Sales) | 2.00 | 0.00 | 0.00 | 0.00 | 2.00 | 550.00 | 275.00 | 2.00 | 550.00 |
| 111 : Case planning | 1.30 | 0.00 | 1.70 | 0.00 | 3.00 | 544.50 | 181.50 | 3.00 | 544.50 |
| 113 : Appointment notification | 2.20 | 0.00 | 2.30 | 0.00 | 4.50 | 858.00 | 190.67 | 4.50 | 858.00 |
| 114 : Maintenance of records | 0.00 | 0.20 | 0.00 | 0.00 | 0.20 | 37.00 | 185.00 | 0.20 | 37.00 |
| 116 : Annual and internal reviews | 4.00 | 3.50 | 12.30 | 0.00 | 19.80 | 3,305.50 | 166.94 | 19.80 | 3,305.50 |
| 310 : Administrative set up | 0.00 | 0.00 | 0.60 | 0.00 | 0.60 | 66.00 | 110.00 | 0.60 | 66.00 |
| 401 : Administration and planning | 6.10 | 0.00 | 0.30 | 16.60 | 23.00 | 3,027.50 | 131.63 | 23.00 | 3,027.50 |
| 600 : Post appointment tax | 1.60 | 0.60 | 3.70 | 0.00 | 5.90 | 1,106.00 | 187.46 | 5.90 | 1,106.00 |
| Administration & Planning | 22.10 | 4.80 | 23.50 | 19.00 | 69.40 | 11,448.50 | 164.96 | 69.40 | 11,448.50 |
| 501 : Unsecured Creditors | 4.00 | 8.50 | 3.40 | 0.90 | 16.80 | 3,178.00 | 189.17 | 16.60 | 3,156.00 |
| 502 : Employee Matters | 2.10 | 0.00 | 1.10 | 0.90 | 4.10 | 774.00 | 188.78 | 4.10 | 774.00 |
| 504 : Statutory Reporting to Creditors | 6.80 | 0.00 | 19.30 | 0.00 | 26.10 | 5,070.00 | 194.25 | 26.10 | 5,070.00 |
| 510 : Creditors claims | 5.80 | 8.40 | 1.40 | 0.00 | 15.60 | 3,535.00 | 226.60 | 15.60 | 3,535.00 |
| 520 : Preferential creditors | 0.60 | 0.00 | 3.10 | 0.00 | 3.70 | 685.00 | 185.14 | 3.70 | 685.00 |
| 525 : Cashiering - payments | 0.20 | 0.00 | 0.10 | 11.95 | 12.25 | 978.50 | 79.88 | 12.25 | 978.50 |
| 530 : Communication with creditors | 1.50 | 1.20 | 0.30 | 0.00 | 3.00 | 707.50 | 235.83 | 3.00 | 707.50 |
| 540 : Employee claims | 2.40 | 0.00 | 2.00 | 0.00 | 4.40 | 904.00 | 205.45 | 4.40 | 904.00 |
| Creditors | 23.40 | 18.10 | 30.70 | 13.75 | 85.95 | 15,832.00 | 184.20 | 85.75 | 15,810.00 |
| 210 : Antecedant transactions | 0.50 | 0.00 | 0.00 | 0.00 | 0.50 | 137.50 | 275.00 | 0.50 | 137.50 |
| 217 : SIP 2 review | 2.50 | 0.00 | 0.50 | 0.00 | 3.00 | 742.50 | 247.50 | 3.00 | 742.50 |
| Investigation and reporting | 3.00 | 0.00 | 0.50 | 0.00 | 3.50 | 880.00 | 251.43 | 3.50 | 880.00 |
| 121 : Debt collection | 1.30 | 0.30 | 17.30 | 0.00 | 18.90 | 2,924.00 | 154.71 | 18.90 | 2,924.00 |
| 301 : ROT | 0.20 | 0.00 | 0.00 | 0.00 | 0.20 | 63.00 | 315.00 | 0.20 | 63.00 |
| 302 : Property | 0.40 | 0.00 | 0.00 | 0.00 | 0.40 | 110.00 | 275.00 | 0.40 | 110.00 |
| 303 : Book Debts | 1.90 | 0.60 | 0.00 | 1.30 | 3.80 | 765.00 | 201.32 | 3.80 | 765.00 |
| 304 : Plant & Machinery / Motor Vehicles | 0.40 | 0.00 | 1.00 | 0.00 | 2.40 | 495.00 | 206.25 | 2.40 | 495.00 |
| 306 : Other Assets | 2.50 | 0.00 | 0.00 | 0.60 | 3.10 | 732.50 | 236.29 | 3.10 | 732.50 |
| 325 : Cashiering - receipts | 0.00 | 0.00 | 0.30 | 12.40 | 12.70 | 966.00 | 76.06 | 12.70 | 966.00 |
| Realisation of Assets | 7.70 | 0.90 | 18.60 | 14.30 | 41.50 | 6,055.50 | 145.92 | 41.50 | 6,055.50 |
| Total Hours | 56.20 | 23.80 | 73.30 | 47.05 | 200.35 | 34,216.00 | 170.78 | 200.15 | 34,194.00 |
| Total Fees Claimed | | | | | | 32,950.00 | | | |